***The minutes of the meeting in Turkey***

 ***19th-23rd September 2022***

1. Provide an opportunity for teachers and students to observe lessons during visits.
2. Make sure that the headteacher, deputy and coordinator(s) are acquainted with the contract and all the necessary financial regulations.
3. Next meeting (virtual) in Serbia “Art in everywhere) – October 2022
4. Send a programme of the activity at least 10 days in advance.
5. Make an evaluation of the selected activities as marked in the schedule.
6. Prepare questionnaires/interviews for students/teachers.
7. Upload pre-project audits: scans or summary.
8. Upload the results every month (deadline is the 30th of each month)
9. Meet the deadlines.
10. Upload all done activities on etwinning platform of the project.
11. Inform the Bulgarian coordinator for each change you have.
12. Create an etwinning project “STEAM-Powered Education”

 Agreed by project partners: Bulgaria

 Serbia

 Turkey

 Prepared by: Ersin IŞSEVER

 / headteacher /